



## Department of Educational Planning and Administration

Supplies educational institutions with administrative competencies capable of leading and developing the educational process and improving the quality of performance in educational institutions.

### Department Vision:

The ambition to be a distinguished center in preparing innovative educational leaders and contributing to the development of educational administration and effective leadership of educational institutions.

### Department Mission:

Preparing educational leaders capable of effective strategic planning and sound management of educational institutions, and working to provide them with the knowledge and skills necessary to achieve quality and excellence in the educational process, with the ambition to develop a Libyan educational system that keeps pace with global standards and meets the needs of society.

### Department Objectives:

- To supply educational institutions with qualified administrative personnel capable of leading and developing the educational process efficiently.
- To strive to prepare leaders capable of developing effective strategic plans and implementing sound management methods in educational institutions.
- To actively contribute to the development of concepts and practices in educational administration and effective leadership within educational institutions.
- To equip educational leaders with the knowledge and skills that enable them to achieve high levels of quality and excellence in all aspects of the educational process.
- To contribute to the development of the educational system in Libya to become a modern system that rivals global standards and meets the evolving needs of society.

### Number of Required Courses to Complete the Specialization:

In order for a student to successfully complete the requirements of the specialization and obtain the academic degree in Educational Planning and Administration, they must fulfill a specific number of academic courses with their credit units and hours. The following table clarifies this:

Number of Courses	Number of Units	Number of Hours
51	128	133



### List of Accredited Courses within the Educational Planning and Administration Program

#### First Year:

Course Code	First Semester Courses	Units	Hours	Course Code	Second Semester Courses	Units	Hours
AR111	Arabic Language (1)	2	2	AR121	Arabic Language (2)	2	2
EN111	English Language	2	2	IC11	Islamic Studies	2	2
EN11	Principles of Education	2	2	GP11	General Psychology	2	2
NC11	National Culture	2	2	CS11	Computer Skills	2	3
ES11	Statistics	2	2	IP31	Introduction to Planning Science	3	3
IE31	Introduction to Economics	3	3	IM31	Introduction to Management Science	3	3
Total Units and Hours		13	13	Total Units and Hours		14	15

#### Second Year:

Course Code	Third Semester Courses	Units	Hours	Course Code	Fourth Semester Courses	Units	Hours
DP12	Developmental Psychology	2	2	EP12	Educational Psychology	2	2
TM12	General Teaching Strategies	2	2	FC12	Foundations of Educational Curricula	2	2
EL32	Education in Libya	3	3	EA32	Educational Administration	3	3
IS32	Inferential Statistics	3	3	MP32	Manpower Planning	3	3
DEM32	Demography	3	3	QE132	Quality in Educational Institutions	3	3
OBM32	Organizational Behavior Management	3	3	EE32	Economics of Education	3	3
ETT32	English Terms and Texts	3	3	HRM32	Human Relations in Administration	3	3
Total Units and Hours		19	19	Total Units and Hours		19	19

#### Third Year:

Course Code	Fifth Semester Courses	Units	Hours	Course Code	Sixth Semester Courses	Units	Hours
ME13	Educational Measurement and Evaluation	2	2	MER13	Educational Research Methods	2	2
ET13	Educational Technologies	2	2	MIS33	Management Information Systems	3	3
EP33	Educational Planning	2	2	CAT323	Contemporary Administrative Trends (2)	2	2
CEA33	Comparative Educational Administration	3	3	FE33	Follow-up and Evaluation	3	3
CAT313	Contemporary Administrative Trends (1)	2	2	HRM33	Human Resources Management	3	3
HD33	Human Development	3	3	EPT33	Educational Planning Techniques	2	2
FP33	Financial Planning	3	3	EP33	Educational Policies	3	3
Total Units and Hours		17	17	Total Units and Hours		18	18

#### Fourth Year:

Course Code	Seventh Semester Courses	Units	Hours	Course Code	Eighth Semester Courses	Units	Hours
SA14	School Administration	2	2	PE14	Practical Education	2	4
TA14	Teaching Applications	2	2	GR14	Graduation Research and Project	2	4
MHEG14	Mental Health and Educational Guidance	2	2	TEL34	Training Educational Leaders	3	3
EL34	Educational Legislations	3	3	PEPP34	Planning Educational Programs and Projects	3	3
EST34	Educational Supervision and Theories	3	3	SP34	Strategic Planning	3	3
DERC34	Designing Educational Research and Curricula	3	3				
Total Units and Hours		15	15	Total Units and Hours		13	17